



**CJIS Division Information Technology
Uniform Crime Reporting (UCR) Program**

Hate Crime Technical Specification

Version 1.1

09/16/14



CJIS Document Number – UCRRP-DOC-04522-1.1

Prepared by:

CJIS Division Information Technology
Law Enforcement Support Section (LESS)
Crime Statistics Management Unit (CSMU)

CHANGE DESCRIPTION FORM

Revision	Change Description	Created/Changed by	Date	Approved By
1.0	Initial Release			
1.0	2013 Release/UCRRP	Mark Bush/Kristi Donahue	01/30/2012	Nancy Carnes
1.0	Error Correction Position 50-51 Error 026 "Correct error Message" General Layout change	Mark Bush/Kristi Donahue	05/25/2012	Nancy Carnes
1.0	Applying CJIS Template and Formatting.	Amy Nedrow, Technical Writer, RTCU	08/15/2013	
1.1	2015 Bias Motivation Code Additions and error message updates/additions	Kristi Donahue	9/16/2014	Amy C. Blasher

TABLE OF CONTENTS

1	Overview	1
1.1	Overview of a Hate Crime Electronic Data Submission.....	1
1.2	Overview of Manual Sections.....	1
2	General Record Layout	2
2.1	Record Layout for a Hate Crime Electronic Data Submission	2
3	Detailed Record Layout.....	4
3.1	Other Error Messages.....	13
3.2	Not in Error	13
4	Error Reporting	14
4.1	Overview of Hate Crime Error Reporting.....	14
4.2	Error Report for a Hate Crime Electronic Data Submission.....	14
4.3	Record Layout for a Hate Crime Electronic Data Submission	15
5	Error Messages.....	16
5.1	Hate Crime Electronic Data Submission Error Messages in Numerical Order	16

LIST OF TABLES

Table 2-1	Hate Crime Electronic Data Submission General Record Layout	2
Table 3-1	Hate Crime Incident-Detailed Record Layout.....	4
Table 3-2	Other Error Messages.....	13
Table 5-1	Hate Crime Error Messages.....	16

LIST OF FIGURES

Figure 4-1	Error Report for a Hate Crime Electronic Data Submission.....	14
Figure 4-2	Record Layout for a Hate Crime Electronic Data Submission	15

1 OVERVIEW

1.1 Overview of a Hate Crime Electronic Data Submission

Hate crime statistical reporting data may be submitted to the FBI via: (1) the National Incident-Based Reporting System (NIBRS) e-mail attachment, (2) the Hate Crime Incident Report, and (3) the Hate Crime Electronic Data Submission. This manual addresses the Hate Crime Electronic Data Submission.

After processing the hate crime data, an error list is created and returned to the State UCR Program or law enforcement agency. For summary Reporting System submissions, a text file is created.

In the Hate Crime Electronic Data Submission, the "RECORD SOURCE" (Position 2 of the record) field must contain an F.

1.2 Overview of Manual Sections

Section 1 is a general overview of a Hate Crime Electronic Data Submission.

Section 2 is the general record layout specification for a Hate Crime Electronic Data Submission. Section 3 is a detailed record layout specification for a Hate Crime Electronic Data Submission, which includes field formats, data validation rules, and error messages for each field.

Section 4 describes error reporting for a Hate Crime Electronic Data Submission.

Section 5 is a numerically ordered listing of all possible error messages for a Hate Crime Electronic Data Submission along with the name of the field in error.

2 GENERAL RECORD LAYOUT

2.1 Record Layout for a Hate Crime Electronic Data Submission

Hate crime records must have the file layout as specified below. The submission must be a standard ASCII text file.

Table 2-1 Hate Crime Electronic Data Submission General Record Layout

Record Position	Type/Field Length	Description
1	A1	Record Indicator–must be H
2	A1	Record Source
3	A1	Record Type
4-11	A8	Date of Unload
12-20	A9	Originating Agency Identifier (ORI) Code
21-32	A12	Incident Number
33	A1	Zero Reporting Indicator
34	A1	Zero Reporting Quarter Indicator
35-38	A4	Zero Reporting Year Indicator
39-46	A8	Incident Date
47-49	A3	Total Individual Victims
50-51	A2	Total Number of Offenders
52	A1	Race of Offender or Offender Group
Offense Data Group (53–68) occurs ten times		
53-54	A2	Offense Code (#1)
55-57	A3	Number of Victims (#1)
58-59	A2	Location Code (#1)
60-61	A2	Bias Motivation (#1) (Offense #1)
62-68	A7	All Applicable Victim Type(s) (Offense #1)
69-84	A16	Offense Data Group (#2)
85-100	A16	Offense Data Group (#3)
101-116	A16	Offense Data Group (#4)
117-132	A16	Offense Data Group (#5)
133-148	A16	Offense Data Group (#6)
149-164	A16	Offense Data Group (#7)
165-180	A16	Offense Data Group (#8)
181-196	A16	Offense Data Group (#9)
197-212	A16	Offense Data Group (#10)
Bias Motivation Groups-By Offense – occurs ten times		
213-220	A8	Bias Motivation #2-#5 (Offense #1)

Record Position	Type/Field Length	Description
221-228	A8	Bias Motivation #2-#5 (Offense #2)
229-236	A8	Bias Motivation #2-#5 (Offense #3)
237-244	A8	Bias Motivation #2-#5 (Offense #4)
245-252	A8	Bias Motivation #2-#5 (Offense #5)
253-260	A8	Bias Motivation #2-#5 (Offense #6)
261-268	A8	Bias Motivation #2-#5 (Offense #7)
269-276	A8	Bias Motivation #2-#5 (Offense #8)
277-284	A8	Bias Motivation #2-#5 (Offense #9)
285-292	A8	Bias Motivation #2-#5 (Offense #10)
293-295	A3	Total # of Adult Victim(s)
296-298	A3	Total # of Victim(s) under 18
299-300	A2	Total # of Adult Offender(s)
301-302	A2	Total # of Offender(s) under 18
303	A1	Ethnicity of Offender or Offender Group

3 DETAILED RECORD LAYOUT

Detailed Record Layout, Valid Values, and Error Messages for a Hate Crime Electronic Data Submission.

Table 3-1 Hate Crime Incident-Detailed Record Layout

Record Position	Type/Field Length	Data Elements	Data Values	Error #	Error Message
1	A1	Record Indicator	H = Hate Crime	001	INVALID CODE = ? (The ? in the error messages indicates where the data in error would be placed.)
2	A1	Record Source	F = Internet e-mail	002	INVALID CODE = ?
				003	ALL RECORDS MUST HAVE THE SAME RECORD SOURCE CODE OF ? NOT ?
				053	MUST BE AN ONLINE TERMINAL TO UPLOAD RECORDS (*DEVICE = ?) (Note: Must be F and submitted as e-mail attachment.)
3	A1	Record Type	A = Add D = Delete M = Modify (Note: This will delete the information already on file and add all the information in this record.)	004	INVALID CODE = ?
4-11	A8	Date of Unload	This is the date the submission file was created. Must be formatted YYYYMMDD. (e.g., 20140321)	005	INVALID DATE = ?
				006	FBI PROCESSING DATE CANNOT BE EARLIER THAN UNLOAD DATE = ?

Record Position	Type/Field Length	Data Elements	Data Values	Error #	Error Message
12-20	A9	Originating Agency Identifier (ORI) Code	For state/local submissions, the last two positions (19-20) must be 00.	007	MUST BE A VALID UCR ORI = ?
				008	ALL ORIS ON THIS SUBMISSION MUST BE FROM STATE = ?
				055	ALL ORIS ON FEDERAL SUBMISSIONS MUST HAVE SAME DEPARTMENT OF ? NOT ? (Note: Character Position 8 of the ORI uniquely identifies the federal department.)
				056	ALL ORI SUBMISSIONS MUST BE STATE OR FEDERAL, NOT MIXED (ORI = ?)
				057	MUST BE A VALID FEDERAL CODE = ? (Note: Character Positions 8-9 of the ORI are the federal agency code.)
				061	ORI IS IN THE COVERED-BY STATUS
				062	ORI IS IN DELETE STATUS
21-32	A12	Incident Number	Left-justified with blank right-fill.	009	MUST BE LEFT-JUSTIFIED = ?
				010	VALID CHARACTERS ARE A-Z, 0-9, HYPHEN
				012	INCIDENT NUMBER MUST BE BLANK WHEN SENDING A ZERO REPORTING RECORD
33	A1	Zero Reporting Indicator	Z = This is a Zero Reporting record NULL = Hate Crime Incident record	011	INVALID CODE = ?
				058	MUST BE BLANK IF DELETING A HATE CRIME INCIDENT
34	A1	Zero Reporting Quarter Indicator	1 = January–March 2 = April–June 3 = July–September 4 = October–December NULL = Hate Crime Incident record	014	INVALID CODE = ?
				015	MUST BE ENTERED WHEN ZERO REPORTING INDICATOR IS A Z
				016	CANNOT BE ENTERED WHEN ZERO REPORTING INDICATOR IS A BLANK

Record Position	Type/Field Length	Data Elements	Data Values	Error #	Error Message
35-38	A4	Zero Reporting Year Indicator	This is the year in which the Quarter Indicator falls (e.g., 2011). Must be blank for a Hate Crime Incident record.	017	MUST BE ENTERED WHEN ZERO REPORTING INDICATOR IS A Z
				018	CANNOT BE ENTERED WHEN ZERO REPORTING INDICATOR IS A BLANK
				019	INVALID YEAR = ?
				020	QTR = ?, YR = ? (I.E., = ?) CANNOT BE AFTER UNLOAD DATE = ?
39-46	A8	Incident Date	In the format YYYYMMDD.	021	CANNOT BE EARLIER THAN 01/01/1991, INCIDENT DATE = ?
				022	MUST BE A VALID DATE, INCIDENT DATE = ?
				023	INCIDENT DATE = ? CANNOT BE AFTER UNLOAD DATE = ?
47-49	A3	Total Individual Victims for the entire incident.		024	MUST BE ENTERED WHEN A VICTIM TYPE IS I (INDIVIDUAL)
				025	MUST BE A NUMERIC ENTRY BETWEEN 001-999 OR bbb = BLANK
				070	IF NUMERICAL FIGURES ARE IN POSITIONS 293-295 AND 296-298, THE TOTAL OF THESE POSITIONS SHOULD EQUAL THE COUNT IN POSITIONS 47-49.
				045	GREATER THAN THE SUM OF OFFENSES WITH THE INDIVIDUAL VICTIMS (? > ?)
				048	CANNOT BE ENTERED WHEN THERE ARE NO INDIVIDUAL VICTIMS
50-51	A2	Total Number of Offenders	00 = Unknown	026	MUST BE A NUMERIC ENTRY BETWEEN 00-99, NUMBER OF OFFENDERS = ?
				071	IF NUMERICAL FIGURES ARE IN POSITIONS 299-300 AND 301-302, THE TOTAL OF THESE POSITIONS SHOULD EQUAL THE COUNT IN POSITIONS 50-51.

Record Position	Type/Field Length	Data Elements	Data Values	Error #	Error Message
52	A1	Race of Offender or Offender Group	W = White B = Black or African American I = American Indian or Alaska Native A = Asian P = Native Hawaiian or Other Pacific Islander M = Group of Multiple Races U = Unknown	027	INVALID CODE = ?
				060	OFFENDER RACE MUST BE U WHEN THE NUMBER OF OFFENDERS IS 00
53-54	A2	Offense Code	01 = Murder 02 = Rape 03 = Robbery 04 = Aggravated Assault 05 = Burglary 06 = Larceny-Theft 07 = Motor Vehicle Theft 08 = Arson 09 = Simple Assault 10 = Intimidation 11 = Destruction/Damage/Vandalism 12 = Human Trafficking, Commercial Sex Acts 13 = Human Trafficking, Involuntary Servitude	028	INVALID CODE = ?
				029	MUST HAVE AT LEAST ONE OFFENSE CODE FOR AN INCIDENT REPORT
				030	CANNOT HAVE A DUPLICATE OFFENSE ENTERED
55-57	A3	Number of Victims	Includes the number of all victim types.	031	MUST BE ENTERED WHEN THE OFFENSE CODE IS ENTERED
				032	CANNOT BE ENTERED WHEN THE OFFENSE CODE IS BLANK
				033	MUST BE NUMERIC, NUMBER OF VICTIMS = ?
				034	CANNOT BE ZERO

Record Position	Type/Field Length	Data Elements	Data Values	Error #	Error Message
58-59	A2	Location Code	01 = Air/Bus/Train Terminal 02 = Bank/Savings and Loan 03 = Bar/Night Club 04 = Church/Synagogue/Temple 05 = Commercial/Office Building 06 = Construction Site 07 = Convenience Store 08 = Department/Discount Store 09 = Drug Store/Dr.'s Office/Hospital 10 = Field/Woods 11 = Government/Public Building 12 = Grocery/Supermarket 13= Highway/Road/Alley/Street 14 = Hotel/Motel/etc. 15 = Jail/Prison 16 = Lake/Waterway 17 = Liquor Store 18 = Parking Lot/Garage 19 = Rental Storage Facility	035	INVALID CODE = ?
			20 = Residence/Home 21 = Restaurant 23 = Service/Gas Station 24 = Specialty Store (TV, Fur, etc.) 25 = Other/Unknown 37 = Abandoned/Condemned Structure 38 = Amusement Park 39 = Arena/Stadium/Fairgrounds/Coliseum 40 = ATM Separate from Bank 41 = Auto Dealership New/Used 42 = Camp/Campground 44 = Daycare Facility	036	MUST BE ENTERED WHEN THE OFFENSE CODE IS ENTERED

Record Position	Type/Field Length	Data Elements	Data Values	Error #	Error Message
			45 = Dock/Wharf/Freight/Modal Terminal 46 = Farm Facility 47 = Gambling Facility/Casino 48 = Industrial Site 49 = Military Installation 50 = Park/Playground 51 = Rest Area 52 = School-College/University 53 = School-Elementary/Secondary 54 = Shelter-Mission/Homeless 55 = Shopping Mall 56 = Tribal Lands 57 = Community Center	037	CANNOT BE ENTERED WHEN THE OFFENSE CODE IS BLANK
60-61	A2	Bias Motivation	Race/Ethnicity/Ancestry 11 = Anti-White 12 = Anti-Black or African American 13 = Anti-American Indian/Alaska Native 14 = Anti-Asian 15 = Anti-Multiple Races, Group 16 = Anti-Native Hawaiian or Other Pacific Islander	038	INVALID CODE = ?

Record Position	Type/Field Length	Data Elements	Data Values	Error #	Error Message
			31 = Anti-Arab 32 = Anti-Hispanic or Latino 33 = Anti-Other Race/Ethnicity/Ancestry Religion 21 = Anti-Jewish 22 = Anti-Catholic 23 = Anti-Protestant 24 = Anti-Islamic (Muslim) 25 = Anti-Other Religion 26 = Anti-Multiple Religions, Group 27 = Anti-Atheism/Agnosticism 28 = Anti-Mormon 29 = Anti-Jehovah's Witness 81 = Anti-Eastern Orthodox (Russian, Greek, Other) 82 = Anti-Other Christian 83 = Anti-Buddhist 84 = Anti-Hindu 85 = Anti-Sikh Sexual Orientation 41 = Anti-Gay (Male) 42 = Anti-Lesbian 43 = Anti-Lesbian, Gay, Bisexual, or Transgender (Mixed Group) 44 = Anti-Heterosexual	039	MUST BE ENTERED WHEN THE OFFENSE CODE IS ENTERED
			45 = Anti-Bisexual Disability 51 = Anti-Physical Disability 52 = Anti-Mental Disability Gender 61 = Anti-Male 62 = Anti-Female Gender Nonconforming 71 = Anti-Transgender 72 = Anti-Gender Nonconforming	040	CANNOT BE ENTERED WHEN THE OFFENSE CODE IS BLANK
62-68	A7	All Applicable Victim Type(s)	I = Individual B = Business F = Financial Institution	041	INVALID CODE = ?
				042	MUST BE ENTERED WHEN THE OFFENSE CODE IS ENTERED

Record Position	Type/Field Length	Data Elements	Data Values	Error #	Error Message
			G = Government R = Religious Organization O = Other U = Unknown	043	CANNOT BE ENTERED WHEN THE OFFENSE CODE IS BLANK
				044	VICTIM TYPE MUST BE I WITH OFFENSE CODES-01, 02, 04, 09, 10, 12, AND 13
				046	CANNOT HAVE A DUPLICATE VICTIM TYPE ENTERED
				047	WITH THE VICTIM TYPE U (UNKNOWN), NO OTHER ENTRY IS ALLOWED
69-84	A16	Offense Data Group (#2)			
85-100	A16	Offense Data Group (#3)			
101-116	A16	Offense Data Group (#4)			
117-132	A16	Offense Data Group (#5)			
133-148	A16	Offense Data Group (#6)			
149-164	A16	Offense Data Group (#7)			
165-180	A16	Offense Data Group (#8)			
181-196	A16	Offense Data Group (#9)			
197-212	A16	Offense Data Group (#10)			
213-220	A8	Bias Motivation #2-#5 (Offense #1)		073	INVALID CODE = ?
				075	CANNOT BE ENTERED WHEN THE OFFENSE CODE IS BLANK
221-228	A8	Bias Motivation #2-#5 (Offense #2)		073	INVALID CODE = ?
				075	CANNOT BE ENTERED WHEN THE OFFENSE CODE IS BLANK
229-236	A8	Bias Motivation #2-#5 (Offense #3)		073	INVALID CODE = ?
				075	CANNOT BE ENTERED WHEN THE OFFENSE CODE IS BLANK
237-	A8	Bias Motivation #2-#5		073	INVALID CODE = ?

Record Position	Type/Field Length	Data Elements	Data Values	Error #	Error Message
244		(Offense #4)		075	CANNOT BE ENTERED WHEN THE OFFENSE CODE IS BLANK
245-252	A8	Bias Motivation #2-#5 (Offense #5)		073	INVALID CODE = ?
				075	CANNOT BE ENTERED WHEN THE OFFENSE CODE IS BLANK
253-260	A8	Bias Motivation #2-#5 (Offense #6)		073	INVALID CODE = ?
				075	CANNOT BE ENTERED WHEN THE OFFENSE CODE IS BLANK
261-268	A8	Bias Motivation #2-#5 (Offense #7)		073	INVALID CODE = ?
				075	CANNOT BE ENTERED WHEN THE OFFENSE CODE IS BLANK
269-276	A8	Bias Motivation #2-#5 (Offense #8)		073	INVALID CODE = ?
				075	CANNOT BE ENTERED WHEN THE OFFENSE CODE IS BLANK
277-284	A8	Bias Motivation #2-#5 (Offense #9)		073	INVALID CODE = ?
				075	CANNOT BE ENTERED WHEN THE OFFENSE CODE IS BLANK
285-292	A8	Bias Motivation #2-#5 (Offense #10)		073	INVALID CODE = ?
				075	CANNOT BE ENTERED WHEN THE OFFENSE CODE IS BLANK
293-295	A3	Total # of Adult Victim(s)		076	MUST BE ENTERED WHEN A VICTIM TYPE IS I (INDIVIDUAL)
				077	MUST BE NUMERIC OR bbb = BLANK
				078	CANNOT BE ENTERED WHEN THERE ARE NO INDIVIDUAL VICTIMS
296-298	A3	Total # of Victim(s) under 18		079	MUST BE ENTERED WHEN A VICTIM TYPE IS I (INDIVIDUAL)
				080	MUST BE NUMERIC OR bbb = BLANK
				081	CANNOT BE ENTERED WHEN THERE ARE NO INDIVIDUAL VICTIMS
299-300	A2	Total # of Adult Offender(s)		082	MUST BE A NUMERIC ENTRY BETWEEN 00-99, NUMBER OF OFFENDERS = ?; OR bb = BLANK
301-302	A2	Total # of Offenders under 18		083	MUST BE A NUMERIC ENTRY BETWEEN 00-99, NUMBER OF OFFENDERS = ?; OR bb = BLANK
303	A1	Ethnicity of Offender or Offender Group	H = Hispanic or Latino N = Not Hispanic or Latino M = Group of Multiple Ethnicities U = Unknown b = BLANK	084	INVALID CODE = ?
				085	OFFENDER ETHNICITY MUST BE U WHEN THE NUMBER OF OFFENDERS IS 00

3.1 Other Error Messages

Table 3-2 Other Error Messages

Record Position	Type/Field Length	Description	Error	Message
1		If a Zero Reporting record already exists for the quarter, an error will result.	049	ZERO REPORTING RECORD ALREADY ON FILE--PREVIOUSLY ADDED ON [?...?].
2		If a Zero Reporting record does not exist, then it cannot be deleted.	050	ZERO REPORTING RECORD IS NOT ON FILE--UNABLE TO DELETE.
3		When sending a Zero Reporting record, there should be no data in the Incident- related fields (e.g., Incident Date, Total Individual Victims, Number of Offenders or Positions 39-271).	013	ALL INCIDENT-RELATED FIELDS MUST BE BLANK WHEN SENDING A ZERO REPORTING RECORD.
4		If a Hate Crime Offense from an ORI is already on file for the quarter, an error will result when trying to submit a Zero Reporting record for that ORI and quarter.	051	HATE CRIME OFFENSE ALREADY EXISTS FOR QTR = ?, YR = ?, ORI = ?
5		If a Hate Crime Incident is already on file, an error will result when attempting an Add.	052	INCIDENT = ?, ALREADY EXISTS FOR ORI = ?
6		When deleting a Hate Crime Incident, there should be no data in the Incident-related fields (e.g., Incident Date, Total Individual Victims, Number of Offenders or Positions 39-271).	059	UNNECESSARY INCIDENT FIELDS MUST BE BLANK IF DELETING A HATE CRIME INCIDENT.

3.2 Not in Error

If a Hate Crime Incident is sent that would fall within the quarter of a previously submitted Zero Reporting record, the existing Zero Reporting record would be automatically deleted by the FBI.

4 ERROR REPORTING

4.1 Overview of Hate Crime Error Reporting

As previously mentioned, hate crime data submissions are validated during the upload process, and any data in error are rejected. Data in error for Internet submissions receive a text report of all errors detected.

4.2 Error Report for a Hate Crime Electronic Data Submission

The following is a listing of any and all errors detected within each record as shown below.

Error Report for a Hate Crime Electronic Data Submission

The following is a listing of any and all errors detected within each record as shown below:

```
MO012345678910-12345      INVALID CODE=0
                                027
MO012345678910-23456 01  INVALID CODE=2I
                                035
MO012345678910-34567 01  MUST BE ENTERED WHEN THE OFFENSE CODE IS ENTERED
                                039
MO012345678910-45678 01  MUST BE ENTERED WHEN THE OFFENSE CODE IS ENTERED
                                042
MO012345678910-56789      CANNOT BE ENTERED WHEN THERE ARE NO INDIVIDUAL VICTIMS
                                048
MO012345678910-67891      INVALID CODE=2
                                027
MO012345678910-78910 01  INVALID CODE=21
                                028
MO012345678910-89101 01  MUST BE NUMERIC, NUMBER OF VICTIMS=20
                                033
MO012345678910-91001 01  MUST BE ENTERED WHEN THE OFFENSE CODE IS ENTERED
                                036
MO012345678910-10012 01  MUST BE ENTERED WHEN THE OFFENSE CODE IS ENTERED
                                039
MO012345678910-01234 01  MUST BE ENTERED WHEN THE OFFENSE CODE IS ENTERED
                                042
MO023456789101-12345      CANNOT BE ENTERED WHEN THERE ARE NO INDIVIDUAL VICTIMS
                                048
MO023456789101-23456 01  INVALID CODE=56
                                028
MO023456789101-34567 02  CANNOT HAVE A DUPLICATE OFFENSE ENTERED
030
MO023456789101-45678      ZERO REPORTING RECORD ALREADY ON FILE -- PREVIOUSLY ADDED ON
10/07/2010..10:56:05          049
***** PC DATA PROCESSED ON: 03/09/11 10:18:49.0 *****
```

Figure 4-1 Error Report for a Hate Crime Electronic Data Submission

4.3 Record Layout for a Hate Crime Electronic Data Submission

For an e-mail attachment hate crime electronic data submission, the standard ASCII text file (ex, error.txt) is created during the uploading of the data file. Upon successful completion of the upload process, this file will always contain at least one or more records, where the last record in the file will indicate that the upload data file was processed in its entirety (see below).

Each record in the file will have the layout as specified below.

***** PC DATA PROCESSED ON: 11/17/10 13:08:42.6*****

Record Position	Type/Field Length	Description
1 - 9	A9	ORI Code Written for all errors.
10 - 21	A12	Incident Number Only present on Hate Crime Incident errors.
22 - 23	A2	Offense Data Group Only present on Hate Crime Incident errors. This reflects which of the 10 offense segments is in error. For example, if an error was detected on the fifth offense segment, 05 would be placed here. This field is not the offense code; it is the position code of the offense within the record.
24	A1	Zero Reporting Quarter Indicator Only present on Zero Reporting record errors.
25 - 28	A4	Zero Reporting Year Indicator Only present on Zero Reporting record errors.
29 - 106	A78	Error Message Written for all errors.
107 - 109	A3	Error Number Written for all errors. This will be a unique number for each type of error.

Figure 4-2 Record Layout for a Hate Crime Electronic Data Submission

5 ERROR MESSAGES

5.1 Hate Crime Electronic Data Submission Error Messages in Numerical Order

Table 5-1 Hate Crime Error Messages

Error #	Description of Message	Message Text
001	Record Indicator	INVALID CODE = ? **
002	Record Source	INVALID CODE = ?
003	Record Source	ALL RECORDS MUST HAVE THE SAME RECORD SOURCE CODE OF ? NOT ?
004	Record Type	INVALID CODE = ?
005	Date of Unload	INVALID DATE = ?
006	Date of Unload	FBI PROCESSING DATE CANNOT BE EARLIER THAN UNLOAD DATE = ?
007	ORI Code	MUST BE A VALID UCR ORI = ?
008	ORI Code	ALL ORIS ON THIS SUBMISSION MUST BE FROM STATE = ?
009	Incident Number	MUST BE LEFT-JUSTIFIED = ?
010	Incident Number	VALID CHARACTERS ARE A-Z, 0-9, HYPHEN
011	Zero Reporting Indicator	INVALID CODE = ?
012	Incident Number	INCIDENT NUMBER MUST BE BLANK WHEN SENDING A ZERO REPORTING RECORD
013	Refers to Positions 39-271 (i.e., Incident-related data)	ALL INCIDENT-RELATED FIELDS MUST BE BLANK WHEN SENDING A ZERO REPORTING RECORD
014	Zero Reporting Quarter Indicator	INVALID CODE = ?
015	Zero Reporting Quarter Indicator	MUST BE ENTERED WHEN ZERO REPORTING INDICATOR IS A Z
016	Zero Reporting Quarter Indicator	CANNOT BE ENTERED WHEN ZERO REPORTING INDICATOR IS A BLANK
017	Zero Reporting Year Indicator	MUST BE ENTERED WHEN ZERO REPORTING INDICATOR IS A Z
018	Zero Reporting Year Indicator	CANNOT BE ENTERED WHEN ZERO REPORTING INDICATOR IS A BLANK
019	Zero Reporting Year Indicator	INVALID YEAR = ?
020	Zero Reporting Year Indicator	QTR = ?, YR = ? (I.E., = ?) CANNOT BE AFTER UNLOAD DATE = ?
021	Incident Date	CANNOT BE EARLIER THAN 01/01/1991, INCIDENT DATE = ?
022	Incident Date	MUST BE A VALID DATE, INCIDENT DATE = ?
023	Incident Date	INCIDENT DATE = ? CANNOT BE AFTER UNLOAD DATE = ?
024	Total Individual Victims	MUST BE ENTERED WHEN A VICTIM TYPE IS I (INDIVIDUAL)
025	Total Individual Victims	MUST BE NUMERIC
026	Total Number of Offenders	MUST BE A NUMERIC ENTRY BETWEEN 00-99, NUMBER OF OFFENDERS = ?

Error #	Description of Message	Message Text
027	Race of Offender or Offender Group	INVALID CODE = ?
028	Offense Code	INVALID CODE = ?
029	Offense Code	MUST HAVE AT LEAST ONE OFFENSE CODE FOR AN INCIDENT REPORT
030	Offense Code	CANNOT HAVE A DUPLICATE OFFENSE ENTERED
031	Number of Victims	MUST BE ENTERED WHEN THE OFFENSE CODE IS ENTERED
032	Number of Victims	CANNOT BE ENTERED WHEN THE OFFENSE CODE IS BLANK
033	Number of Victims	MUST BE NUMERIC, NUMBER OF VICTIMS = ?
034	Number of Victims	CANNOT BE ZERO
035	Location Code	INVALID CODE = ?
036	Location Code	MUST BE ENTERED WHEN THE OFFENSE CODE IS ENTERED
037	Location Code	CANNOT BE ENTERED WHEN THE OFFENSE CODE IS BLANK
038	Bias Motivation	INVALID CODE = ?
039	Bias Motivation	MUST BE ENTERED WHEN THE OFFENSE CODE IS ENTERED
040	Bias Motivation	CANNOT BE ENTERED WHEN THE OFFENSE CODE IS BLANK
041	All Applicable Victim Type(s)	INVALID CODE = ?
042	All Applicable Victim Type(s)	MUST BE ENTERED WHEN THE OFFENSE CODE IS ENTERED
043	Victim Type	CANNOT BE ENTERED WHEN THE OFFENSE CODE IS BLANK
044	Victim Type	VICTIM TYPE MUST BE I WITH OFFENSE CODES-01, 02, 04, 09, 10, 12 AND 13
045	Total Victims, Number of Victims, Victim Type, Individual Victims	GREATER THAN THE SUM OF OFFENSES WITH THE INDIVIDUAL VICTIMS (? > ?)
046	All Applicable Victim Type(s)	CANNOT HAVE A DUPLICATE VICTIM TYPE ENTERED
047	Victim Type	WITH THE VICTIM TYPE U (UNKNOWN), NO OTHER ENTRY IS ALLOWED
048	Total Victims, Victim Type, Total Individual Victims	CANNOT BE ENTERED WHEN THERE ARE NO INDIVIDUAL VICTIMS
049	Record Type, Zero Reporting Indicator	ZERO REPORTING RECORD ALREADY ON FILE--PREVIOUSLY ADDED ON [?..?]
050	Record Type, Zero Reporting Indicator	ZERO REPORTING RECORD IS NOT ON FILE--UNABLE TO DELETE
051	Record Type, Zero Reporting Indicator (attempting a Zero add)	HATE CRIME OFFENSE ALREADY EXISTS FOR QTR = ?, YR = ?, ORI = ?
052	Record Type, ORI Code, Incident Number	INCIDENT = ?, ALREADY EXISTS FOR ORI = ?
053	Record Source (must be F and submitted as e-mail attachment)	MUST BE AN ONLINE TERMINAL TO UPLOAD RECORDS (*DEVICE = ?)
055	ORI Code (character Position 8-9 of the ORI contains the federal department)	ALL ORIS ON FEDERAL SUBMISSIONS MUST HAVE SAME DEPARTMENT OF ? NOT ?

Error #	Description of Message	Message Text
056	ORI Code	ALL ORI SUBMISSIONS MUST BE STATE OR FEDERAL, NOT MIXED (ORI = ?)
057	ORI Code (character Positions 8-9 of the ORI are the federal agency code)	MUST BE A VALID FEDERAL CODE = ?
058	Zero Reporting Indicator	MUST BE BLANK IF DELETING A HATE CRIME INCIDENT
059	Refers to Positions 39-271 (i.e., Incident-related data)	UNNECESSARY INCIDENT FIELDS MUST BE BLANK IF DELETING A HATE CRIME INCIDENT
060		OFFENDER RACE MUST BE U WHEN THE NUMBER OF OFFENDERS IS 00
061		ORI IS IN THE COVERED-BY STATUS
062		ORI IS IN DELETE STATUS
070	Total Individual Victims, Total Number Victims over 18, and Total Number of Victims under 18	IF NUMERICAL FIGURES ARE IN POSITIONS 293-295 AND 296-298, THE TOTAL OF THESE POSITIONS SHOULD EQUAL THE COUNT IN POSITIONS 47-49
071	Total Number of Offenders, Total Number of Offenders 18 and over, and Total Number of Offenders under 18	IF NUMERICAL FIGURES ARE IN POSITIONS 299-300 AND 301-302, THE TOTAL OF THESE POSITIONS SHOULD EQUAL THE COUNT IN POSITIONS 50-51
073	Bias Motivation Groups #2-#5 by Offense	INVALID CODE = ?
075	Bias Motivation Groups #2-#5 by Offense	CANNOT BE ENTERED WHEN THE OFFENSE CODE IS BLANK
076	Total Number of Adult Victim(s)	MUST BE ENTERED WHEN A VICTIM TYPE IS I (INDIVIDUAL)
077	Total Number of Adult Victim(s)	MUST BE NUMERIC OR bbb = BLANK
078	Total Number of Adult Victim(s)	CANNOT BE ENTERED WHEN THERE ARE NO INDIVIDUAL VICTIMS
079	Total Number of Victim(s) Under 18	MUST BE ENTERED WHEN A VICTIM TYPE IS I (INDIVIDUAL)
080	Total Number of Victim(s) Under 18	MUST BE NUMERIC OR bbb = BLANK
081	Total Number of Victim(s) Under 18	CANNOT BE ENTERED WHEN THERE ARE NO INDIVIDUAL VICTIMS
082	Total Number of Adult Offender(s)	MUST BE A NUMERIC ENTRY BETWEEN 00-99,NUMBER OF OFFENDERS = ?; OR bb = BLANK
083	Total Number of Offenders Under 18	MUST BE A NUMERIC ENTRY BETWEEN 00-99,NUMBER OF OFFENDERS = ?; OR bb = BLANK
084	Ethnicity of Offender or Offender Group	INVALID CODE = ?
085	Ethnicity of Offender or Offender Group	OFFENDER ETHNICITY MUST BE U WHEN THE NUMBER OF OFFENDERS IS 00